



The Beacon

Volunteer Agreement

The Beacon is incredibly grateful for our volunteers! In order to maintain a safe environment for our staff and clients, we ask that you adhere to the following guidelines:

- ❖ Maintain client confidentiality during and after your time at The Beacon by not sharing any identifying information about the client without written permission by the client and the Executive Director.
- ❖ All documents, policies, and procedures are the intellectual property of The Beacon and may only be shared with written permission by the Executive Director.
- ❖ The Beacon's commitment to equity does not make room for discrimination on the basis of race, ethnicity, disability, gender, color, religion, sexual orientation, geography, or age but rather seeks to amplify voices from marginalized communities.
- ❖ The Beacon is not responsible for any emotional or physical injury or death that may occur on our premises or as a result of being on our property.
- ❖ Do NOT give money or gifts to specific clients.
- ❖ Do NOT bring drugs or alcohol onto The Beacon property or be under the influence of illicit drugs or alcohol.
- ❖ Use discretion when discussing your personal life, ensuring that anything you share is to benefit the client and not to meet your own needs. If you have questions about boundaries, please speak with the Executive Director.
- ❖ Please sign in and out of the Volunteer Book located by the courtyard entrance door. (This helps us track volunteer hours for grant purposes.)

By signing this agreement, you are also stating you understand failure to comply with these guidelines may result in termination of your volunteer duties and/or legal action.

Signature of Volunteer

Signature of Executive Director

Date

Date